



Start your new life together at B's Place Event Venue. The vintage setting and rustic charm will help to make your day unforgettably divine.

B'S PLACE EVENT VENUE

2024-25 Pricing packet

	10-50 guests	51-100 guests	101-150 guests	151-200 guests	200+
Ceremony Friday-Sunday	\$1,100.00	\$1,300.00	\$1,500.00	\$1,650.00	\$1,900.00
Reception Friday-Sunday and Holiday Weekends	\$2,300.00	\$2,950.00	\$3,650.00	\$3,950.00	\$4,225.00
Ceremony & Reception Friday -Sunday and Holiday Weekends	\$3,250.00	\$3,975.00	\$4,675.00	\$4,975.00	\$5,325.00
Deposit is 50% of rental fee plus \$500 damage deposit.					

Features

- Full-service bar with experienced bartenders
- Seasonal Outdoor Ceremony area, Courtyard and Bar
- Convenient location, just 3 blocks off 1-90
- Free street parking with nearby public parking lot
- Vaulted 1901 tin ceilings
- Gorgeous hardwood floors
- Original brick interior walls
- Private Bridal Party suites (complimentary with ceremony and reception)
- Hand stenciled dance floor
- Cozy gas fireplace
- Lighted decorated hanging ladder mid room
- Beautiful bathrooms
- Caterer's kitchen

Capacity and seating

- Indoor seating for Ceremony only 225
- Seasonal Outdoor Ceremony seating 185
- Indoor seating for Ceremony and Reception 200
- 10) 5' round tables with 80 padded gold Chiavari chairs
- 30) 6' rectangular tables - 150 black padded folding chairs
- 3) 40" x 8' Farmhouse tables with 32 cross back chairs

Inclusions

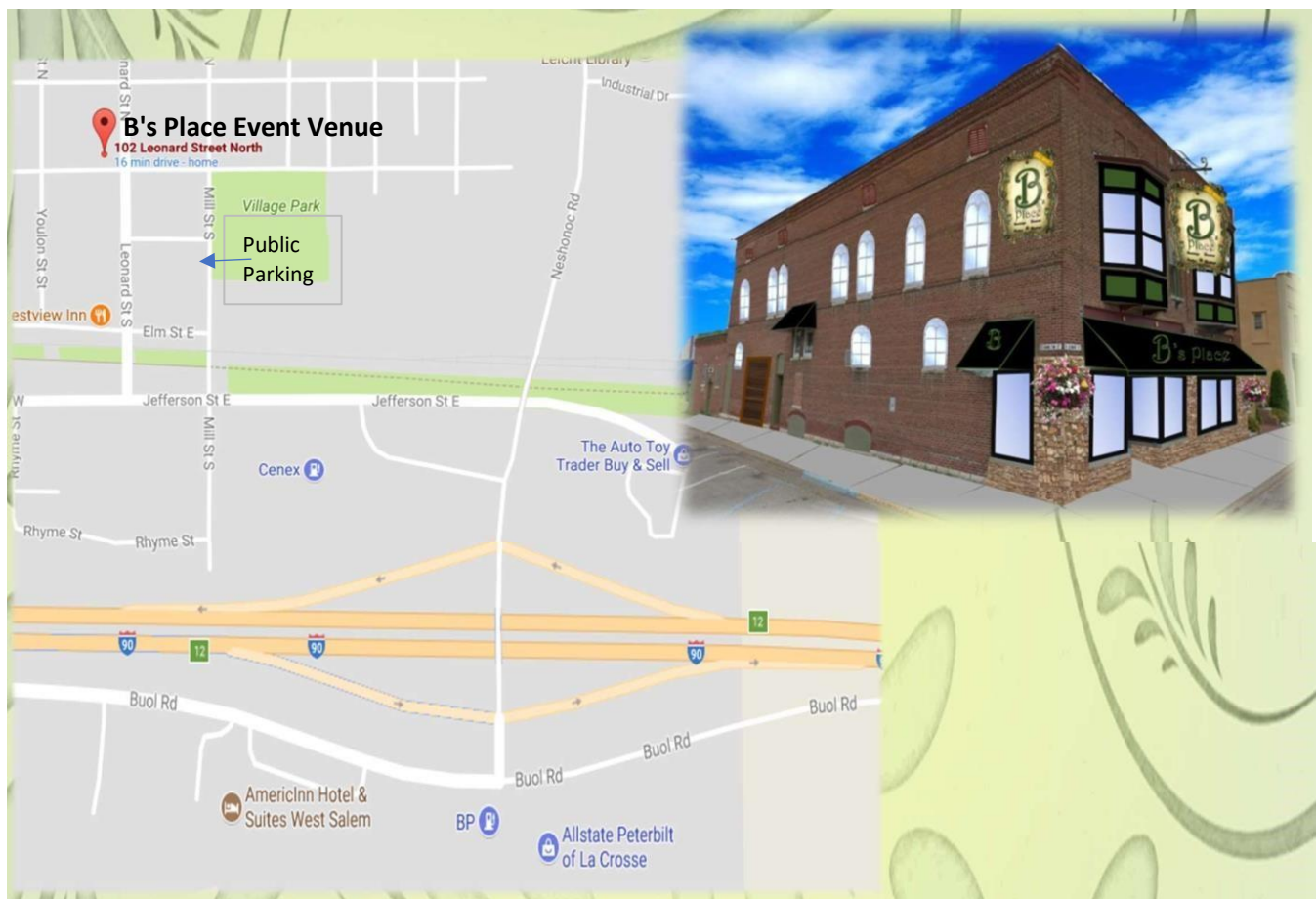
- Tables and Chairs set in place
- Tablecloths in White, Ivory or Black
- Room set-up and take-down
- Licensed Bartenders
- On-site Manager from set-up to tear-down
- 2 Pre-event planning meetings prior to event
- 10 am - 5 pm day before for set up and rehearsal
- 8 am - Midnight day of event
- 10 am -12 pm day after to collect personal items
- Bridal Suite on 2nd floor to get ready (with ceremony)
- Microphone with speaker

Set-up and Décor Options

It's the morning of your Wedding. You have a hundred things to do before getting ready for one of the most memorable days of your life. Let the staff at B's Place take the hustle and bustle out of the day by setting up the tables, and chairs for you as well as linens. (Choose from white, ivory, or black table linens). Table numbers, seating cards, centerpieces and décor are an extra charge. White chair cover rental available for folding chairs, \$1 each. Add \$1 each for B's Staff to cover the chairs and remove after the event. Upgrade to mixed Vintage China place settings for \$3.25/per guest. Includes Dinner plate, Salad Plate, Dessert Plate, Knife, two forks, spoon and set up on tables.

Location and Lodging

- Downtown West Salem Historic District
- 1 mile to AmericInn Hotel & Suites
- 10 minutes to Onalaska's Hotels
- Free public parking a block from B's Place
- Ample free street parking
- Less than 1 mile to I-90



Floral Bouquets, Boutonnieres and Table Pieces

B's Place has been creating beautiful floral designs for years. We would be honored to help make your wedding day vision come to life, with either fresh or "forever fresh" silk floral arrangements. See Extras category.

Food and Catering

- See Menu and pricing for B's Place "in House" Caterer
- All Outside Caterers are subject to a 10% venue fee on food totals
- You may bring in Snack items and light food fare*
- Wedding Cakes/other desserts do not need to be from caterer*
- * **Whoever is providing the food, snacks or desserts is to also provide plates, silverware napkins and serving utensils as well as table clearing and buffet refilling.**

Suggested Outside Caterers

Pogy's Catering 608-789-2386

Kaley Jacobson pogyscatering@gmail.com

Blue Moon 608-487-6800

Kim Nimtz bluemoon6800@gmail.com

Mary Cody's 608-519-2200

Mary Cody info@marycodys.com

Savory Creations 608-738-6014

Shawn McManu savorycreationsllc@gmail.com

Howie's Catering 608-784-7400

Dave Thiel dave@howiesonlacrosse.com

4 Sisters 608-519-5940

Corynn info@4sisterslacrosse.com

(Based upon original or final guest count,
whichever is greater.)

Hosted Open Bar

Standard Open Bar*	Premium Open Bar
1 Hour \$13 pp	1 Hour \$16 pp
3 Hours \$18 pp	3 Hours \$20 pp
6 Hours \$25 pp	6 Hours \$30 pp

Includes bottled water, beer, house wines, soda, seltzers, single mixed rail cocktails

Includes bottled water, canned soda, juice, beer, all wines, all seltzers, all single mixed drinks, double mixed cocktails

*Cash bar available for premium drinks, neat/on the rocks drinks, double mixed drinks and shots

Wine List

Oliver Moscato	\$25.00/750ml
Canyon Road White Zinfandel	\$17.75/750ml
Chateau St. Michelle Riesling	\$22.95/750ml
J's Pinot Grigio	\$33.00/750ml
Mer Soleil Chardonnay	\$37.00/750ml
Yellowtail Butter Chardonnay	\$23.00/750ml
Elmaro Three Cheers Red	\$30.75/750ml
Elmaro Rosa	\$30.75/750ml
Meiomi Pinot Noir	\$37.00/750ml
Elmaro Chambourcin	\$28.75/750ml
Josh Cabernet	\$33.00/750ml
Sparkling Spumante	\$14.95/750ml
Brut Champagne	\$18.75/750ml

10% discount on case of same kind

Brands subject to change



Extras

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- Bridal Suite and Groom's Quarters on 2nd floor to get ready when not booking Ceremony \$400/3 hrs.
- White chair covers for folding chairs are available for rent \$1 ea. Add \$1 for B's Event Staff to put covers on and remove after event.
- Clear glass vases, 3 to table, mixed greens, mixed votive (gold, silver or clear) holders \$30 per table
- Candles: Tea Light .50 ea., Votive \$1 ea., Floating \$2 ea., white or ivory
- Table numbers (1-20) \$20; (20+) \$30
- Mixed Vintage China place settings for \$3.25 ea.

Floral

- Cake Cutting \$60
- Customized floral ladder with your color flowers \$40
- Bridal Bouquet \$75-\$125*
- Boutonnieres \$15*
- Bridesmaid's Bouquet \$50-\$75*
- Corsages \$20 pinned \$25 wrist*

*Depending upon current floral costs

Bar

- S'more station \$50 plus .50 cent per person (outdoors, weather permitting) includes ingredients and forks
- Flavored Water Service (see list of flavors) \$55 Serves 150 ppl
- Coffee Service \$65, regular and decaf \$80 including flavored creamers serves 150 ppl
- Hot Chocolate Bar with whipped cream \$75
- Signature Drink \$275/40 servings
- Bloody Mary Bar including Tito's Vodka and all the fixings \$15 pp
- Mimosa Bar including 3 juice flavors and fruit \$15 pp
- Champagne toast (disposable glasses) \$5 pp *Sparkling wine /under 21
- 1/2 Barrel domestic beer \$300, most others i.e. Spotted Cow \$375
- - all Barrels ordered will be charged on invoice.
- Rehearsal Dinner 5-8 pm up to 35 ppl \$400 ~ Catered or ordered in (Food & Drink not included)



FLAVORED WATER SERVICE

TANGERINE & LIME

BLACKBERRY & SAGE

POMEGRANATE & PEAR

ORANGE CUCUMBER

ROSEMARY GINGER

LEMON STRAWBERRY



SIGNATURE DRINKS

BRANDY OLD FASHIONED

MOSCOW MULE

GIN DAISY

COSMOPOLITAN

MARRY ME MOJITO

BLUSHING BRIDE

All Prices subject to change. Final bill will include 5.5% sales tax.

Hosted food and drink services are subject to 15% gratuity. 1-24

Bridal Questionnaire

Wedding Date: _____

Brides Name (First and Last Name) _____

Grooms Name (First and Last Name) _____

Mailing Address (Address after wedding) _____

Main contact phone number/email _____

Bride's Parent's Names _____

Groom's Parent's Names _____

Wedding Planner _____

How many people in the wedding party? _____ Guest count? _____

Where is the Ceremony taking place? Inside or Outside? _____

If Ceremony is at B's Place:

1. What time will your ceremony start time and how long do you expect it to last?
2. Is hair and makeup team coming to you or are you going to a salon?
3. Are there any specific rules to be aware of for your ceremony? (No Shots, no photos?)
4. Are you doing a formal entrance (grand march)?
5. Will you be storing items overnight, i.e. wedding gown, bridal party gifts...?
(please note, while we lock the building, we cannot be responsible for lost or stolen items)

If Ceremony is not at B's Place:

6. Where is your ceremony taking place? (include address)
7. What time will your ceremony start time and how long do you expect it to last?
8. When will guests begin to arrive (what is on the invitation)?
9. Will you be having a cocktail hour?
10. Will your bar be Open, Cash or a mixture?
11. Are there any special/unusual parts of your wedding day that we should be aware of?
12. Are you working with a planner? If so, what is their name and contact number?

Vendors: Please include business name, contact name and information

Caterer:

Desired Food Serving (Choose one)

Pre-Plated

Buffet

Family Style

Other

Disposable* or real dishes? (upgrade to mixed vintage china for \$3.25/pp through B's Place)

DJ or Music:

Photographer, Videographer:

Florist:

Cake:

Transportation:

Photo Booth:

Timelines:

Time of first arrival day before event_____

Rehearsal

All set up and rehearsals must be complete by 5 pm

First Arrival time day of event_____

Arrival time of:

Floral

DJ

Photographer

Caterer

Cake/Bakery

Photo Booth

Any other vendors?

Please send Day of timeline

Wedding Check List

POST-ENGAGEMENT

- ♡ Settle on a budget
- ♡ Start gathering names + addresses for a guest list
- ♡ Narrow down 2-3 potential dates
- ♡ Research venues for your wedding
- ♡ Create a wedding website

12 MONTHS BEFORE

- ♡ Finalize a wedding date
- ♡ Find and reserve the venue
- ♡ Book your celebrant/officiant
- ♡ Choose your wedding party
- ♡ Find and book main vendors: photographer, videographer, catering, entertainment, florist
- ♡ Reserve a block of hotel rooms for out-of-town guests
- ♡ Begin shopping for dresses

11-9 MONTHS BEFORE

- ♡ Confirm theme + color palette
- ♡ Begin shopping for wedding party dresses + suits
- ♡ Have wedding dress altered
- ♡ Choose + order invitations
- ♡ Book any cars/transportation
- ♡ Research hair + makeup artists
- ♡ Research required insurance: venue, wedding, event
- ♡ Shop for hair accessories, jewelry, shoes
- ♡ Set up gift registry
- ♡ Plan + book honeymoon

8-6 MONTHS BEFORE

- ♡ Send out save-the-dates
- ♡ Research and order cake
- ♡ Meet with celebrant/officiant
- ♡ Research + order favors
- ♡ Book rehearsal dinner venue
- ♡ Purchase wedding rings
- ♡ Ask wedding party members to plan bachelor/ette parties

5-4 MONTHS BEFORE

- ♡ Book wedding night accommodations
- ♡ Work with florist on flowers
- ♡ Decide on a playlist
- ♡ Make any rental item arrangements (tables, chairs)
- ♡ Reserve any additional sound/lighting equipment needed

3-2 MONTHS BEFORE

- ♡ Send wedding invitations
- ♡ Finalize menu with caterer
- ♡ Obtain marriage license
- ♡ Send draft run sheet to vendors
- ♡ Confirm ceremony running order with celebrant/officiant
- ♡ Begin to write vows
- ♡ Order gifts for bridal party, parents + each other
- ♡ Order menu cards
- ♡ Purchase wedding decor
- ♡ Finalize full day timeline
- ♡ Order rehearsal dinner invites
- ♡ Schedule hair/makeup test run

2-1 MONTHS BEFORE

- ♡ Finalize seating arrangements
- ♡ Confirm details with vendors
- ♡ Order wedding programs
- ♡ Order thank you notes
- ♡ Confirm honeymoon bookings
- ♡ Track RSVPs and follow up with non-responders
- ♡ Send out as many payments as possible
- ♡ Decide on a wet weather contingency plan if outdoors
- ♡ Meet with photographer/videographer to discuss shots
- ♡ Organize guest book, cake servers, candles (small decor)
- ♡ Confirm # of centerpieces, bouquets + boutonnieres with florist

1 WEEK BEFORE

- ♡ Give final schedule to all important parties
- ♡ Give final guest count to caterer
- ♡ Confirm vendor arrival/delivery times for day
- ♡ Break in shoes
- ♡ Waxing/threading
- ♡ Finalize vows

DAY BEFORE

- ♡ Give rings + vendor checks to best man for day of
- ♡ Manicure + pedicure
- ♡ Attend rehearsal + dinner
- ♡ Drink lots of water
- ♡ Finish packing for honeymoon

WEDDING DAY Practice your vows. Drink water. Don't forget to eat. Marry your best friend.

Notes:



B's Place Event Venue

102 Leonard St. N

West Salem, WI 54669

608-799-1996

info@bsplacellc.com

www.bsplacellc.com **1.23**